

In the following document are recommendations for changes to the AAC Bylaws that require your vote for amendment. Though very detailed, all changes must be voted on by members as required by Industry Canada. The AAC Board appreciates you taking the time to review and vote on the changes. Some of the changes are more housekeeping while others include changes to the number of directors in certain regions. Additional information is included in these mailings.

Although each clause requires a separate vote, please ensure that your votes are consistent with one another. That is, for example, if you vote in favour of dividing Regions, please vote in favour of all of the changes related to divided Regions (Board composition, number of Regions, etc.). Similarly, if you vote in favour of amalgamating the positions of Secretary and Treasurer, please vote in favour of all changes which relate to the amalgamation (Board composition, number of executive positions, etc.).

Please return the voting pages (three of them) indicating your vote on each of the changes. Should you have any questions on what follows, please contact your Regional Director for clarification.

Bylaws take effect upon acceptance by Industry Canada.

Regards,

2008-2009 AAC Board

Alberta / Northwest Territories

Kiersten Lloyd
780 461 4278
klloyd@interbaun.com

British Columbia / Yukon

Yolanda Ford
604 946 4269
iluvshelties2@yahoo.com

New Brunswick / Prince

Edward Island
Jerry Hamilton
506-454-8031
atchdog@nbnet.nb.ca

Nova Scotia / Newfoundland and Labrador

Rebecca Dunstan
902-222-2531
rebeccajdunstan@gmail.com

Ontario

Gabi Miholics
519-202-0118
gretelice@yahoo.ca

Quebec

Francine Lalonde
819-846-6377
flalonde@abacom.com

Saskatchewan / Manitoba / Nunavut

Dave Langen
306 773 5421
greyhunter@sasktel.net

Section		
1.1	<p>Current: (c) Club/Association Membership (non-voting) (i) Club/Association membership is accorded to any Club or Association within or outside of Canada wishing to hold AAC sanctioned agility trials. (ii) Club/Association members are not eligible to vote in elections (iii) Club/Association members are entitled to have a representative attend membership meetings but may not vote.</p>	<p>Reasoning: Replace “Association” with “Group” to reflect Rule book wording.</p>
<p>Recommended Change: (c) Club/Group Membership (non-voting) (i) Club/Group membership is accorded to any Club or Group within or outside of Canada wishing to hold AAC sanctioned agility trials. (ii) Club/ Group members are not eligible to vote in elections (iii) Club/ Group members are entitled to have a representative attend membership meetings but may not vote.</p>		
1.2	<p>Current: (a) Membership fees shall be established by the Board of Directors from time to time and shall be administered in accordance with AAC's policies and procedures as established by the Board of Directors from time to time. Upon the membership fees being changed, notice of such changes shall be published in AAC's official newsletter. Such notice shall be published sufficiently in advance so as to provide at least sixty (60) days advance notice of such changes.</p>	<p>Reasoning: Clean up wording i.e. replace Board of Directors with “the Board”. Add reference to website and e-mail correspondence.</p>
<p>Recommended Change: (a) Membership fees shall be established by the Board from time to time and shall be administered in accordance with AAC's policies and procedures as established by the Board from time to time. Upon the membership fees being changed, notice of such changes shall be published in AAC's official newsletter, AAC website or e-mail correspondence. Such notice shall be published sufficiently in advance so as to provide at least sixty (60) days advance notice of such changes.</p>		
1.3	<p>Current: (a) Application for membership shall be submitted to the Membership Secretary together with the prescribed fee. The new members shall be posted on the Secretary's page in the next issue of the AAC newsletter</p>	<p>Reasoning: Change to reflect change of Membership Secretary to Financial Services Officer. Remove posting of personal information. Add clause for electronic enrolment.</p>
<p>Recommended Change: (a) Application for membership shall be submitted to the Financial Services Officer together with the prescribed fee. The use of electronic submission is permitted for this purpose.</p>		
1.5	<p>Current: Any member may resign from AAC by delivering written notice to the Recording/Correspondence Secretary of such resignation. Any member who ceases to be a member of AAC through resignation or otherwise shall not be entitled to any of the privileges normally accorded the membership of AAC. No refund of membership fees shall be provided upon cessation of membership.</p>	<p>Reasoning: Replace reference of Recording Secretary with Financial Services Officer and add reference to e-mail correspondence.</p>
<p>Recommended Change: Any member may resign from AAC by delivering written notice (including acknowledged e-mail correspondence) to the Financial Services Officer of such resignation. Any member who ceases to be a member of AAC through resignation or otherwise shall not be entitled to any of the privileges normally accorded the membership of AAC. No refund of membership fees shall be provided upon cessation of membership.</p>		

1.6	<p>Current: The Bylaws of AAC shall be binding upon each member thereof. A copy of these Bylaws shall be delivered to each member upon acceptance of such membership. Any member of AAC may request a copy of these Bylaws from the Recording/Corresponding Secretary upon payment of the prescribed fee. No member shall be absolved from the effects of these Bylaws on any allegations of not having received them, or of ignorance of the contents or meaning.</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator. Add ability to supply electronic copy.</p>
	<p>Recommended Change: The Bylaws of AAC shall be binding upon each member thereof. A copy of these Bylaws (electronic or hard copy) shall be delivered to each member upon acceptance of such membership. Any member of AAC may request a copy of these Bylaws from the AAC Administrator. No member shall be absolved from the effects of these Bylaws on any allegations of not having received them, or of ignorance of the contents or meaning.</p>	
2.2	<p>Current: (e) Any two of the President, Treasurer or Regional Director shall have co-signing authority for all cheques issued by AAC;</p>	<p>Reasoning: Replace Treasurer with Financial Services Officer</p>
	<p>Recommended Change: (e) Any two of the President, Financial Services Officer or Regional Director shall have co-signing authority for all cheques issued by AAC;</p>	
2.2	<p>Current: (f) Any document, except cheques, shall be deemed to have been duly signed when they bear the signature of the Recording/Corresponding Secretary and the President and affixed with the corporate seal of AAC. The corporate seal shall be kept in the custody of the Recording/Corresponding Secretary.</p>	<p>Reasoning: Replace Recording/Corresponding Secretary with AAC Administrator and/or Financial Services Officer.</p>
	<p>Recommended Change: (f) Any document, except cheques, shall be deemed to have been duly signed when they bear the signature of the AAC Administrator and/or Financial Services Officer and the President and affixed with the corporate seal of AAC. The corporate seal shall be kept in the custody of AAC Administrator.</p>	
2.3	<p>Current: The Board of Directors shall have the authority to set new fees and revise current fees for any and all services provided by AAC. Upon any fees being changed, notice of such changes shall be published in AAC's official newsletter. Such notice shall be published sufficiently in advance so as to provide at least sixty (60) days advance notice of such changes.</p>	<p>Reasoning: Remove reference to hard copy of newsletter and centralize all official communications to AAC website</p>
	<p>Recommended Change: The Board shall have the authority to set new fees and revise current fees for any and all services provided by AAC. Upon any fees being changed, notice of such changes shall be published on AAC's website. Such notice shall be published sufficiently in advance so as to provide at least sixty (60) days advance notice of such changes.</p>	

2.4	<p>Current: (a) The Board of Directors shall consist of the following: (i) President (ii) Vice President (iii) Recording/Corresponding Secretary (iv) Treasurer (v) Seven Regional (7) Directors, one of each of whom shall be elected from the following geographic/provincial areas of Canada: - Nova Scotia/Newfoundland; - New Brunswick/Prince Edward Island; - Quebec; - Ontario; - Saskatchewan/Manitoba/Nunavut; - Alberta/North West Territories; - British Columbia/Yukon</p>	<p>Reasoning: Remove Recording/Corresponding Secretary and Treasurer and amalgamate position as Secretary/treasurer. AAC Administrator and Financial Service Officers in employ of AAC.</p>
	<p>Recommended Change: (a) The Board shall consist of the following: President, Vice President, Secretary/treasurer, 10 Regional Directors, one of each of whom shall be elected from the following geographic/provincial areas of Canada: - Nova Scotia/Newfoundland; - New Brunswick/Prince Edward Island; - Quebec; - Ontario South, Ontario Central and Ontario North; - Saskatchewan/Manitoba/Nunavut; - Alberta/North West Territories; - British Columbia/Yukon Mainland and BC Vancouver Island</p>	<p>Add 1 more Regional Director for British Columbia/Yukon. Add 2 more Regional Directors for Ontario. See voting package insert for further explanation/discussion</p>
<p>There are 3 parts to this change that require your vote. First off, the Recording/Corresponding Secretary and Treasurer positions are merged into a new position of Secretary/treasurer. Secondly, British Columbia/Yukon is divided into two new regions: British Columbia/Yukon Mainland and BC Vancouver Island which leads to an additional board member. Lastly, Ontario will be divided into 3 regions: Ontario South, Ontario Central and Ontario North, leading to an additional 2 new board members.</p>		
2.5	<p>Current: (c) The Treasurer Shall have the custody of the funds and securities of AAC and shall keep full and accurate accounts of all assets, liabilities, receipts, and disbursements of AAC in the books belonging to AAC, and shall deposit all monies, securities and other valuable effects in the name and to the credit of AAC in such chartered bank or trust company, or, in the case of securities, in such registered dealer in securities as may be designated by the Board of Directors from time to time. He or she shall disburse the funds of AAC as may be directed by proper authority taking proper vouchers for such disbursements, and shall render to the President and Directors at the regular meeting of the Board of Directors, or whenever they may require it, an accounting of all the transactions and statement of the financial position, of AAC. He or she shall also perform such other duties as may from time to time be directed by the Board of Directors.</p>	<p>Reasoning: Remove reference of Treasurer as duties transferred to Financial Services Officer.</p>
	<p>Recommended Change: -<i>remove paragraph</i>-</p>	

2.5	<p>Current: (d) The Recording/Corresponding Secretary May be empowered by the Board of Directors, upon resolution of the Board of Directors, to carry out his or her affairs of AAC generally under the supervision of the officers attend all meeting, and act as clerk thereof and record all votes and minutes of all proceedings in the books to be kept for that purpose. He or she shall give or cause to be given notice of all meetings of the members and of the Board of Directors, and shall perform such other duties as may be prescribed by the Board of Directors or President, under whose supervision he or she shall be. He or she shall be custodian of the seal of the corporation, which he or she shall deliver only when authorised by a resolution of the Board of Directors to do so and to such person or persons as may be named in the resolution.</p>	<p>Reasoning: Remove reference of Recording Secretary as duties transferred to AAC Administrator.</p>
	<p>Recommended Change: <i>-remove paragraph-</i></p>	
2.6	<p>Current: (a) The members of the Board of Directors shall hold office for two (2) years from January 1 proceeding the year in which they are elected. For the purposes of adjusting the change of the term of office to January 1, the Board of Directors elected in September of 1999 shall hold office until December 31, 2001.</p>	<p>Reasoning: The purpose of this change allows staggered terms for AAC Board of Directors to allow for experience and continuity on the Board. This may accommodate new directors elected in Section 2.4. However, should this change not pass, the Board terms will still be staggered. Clean up wording to include extended term if no nominees in Region or executive.</p>
	<p>Recommended Change: (a) The members of the Board shall hold office for two (2) years from January 1 following the year in which they are elected or until their successors are selected. A staggered term will be commence the following year and will be effective January 1st 2011 to December 31st December 2012.</p>	
2.8	<p>Current: Provided that if any vacancy shall occur for any reason contained in this paragraph, the Board of Directors by majority vote, may, by appointment, fill the vacancy with a member of AAC in good standing</p>	<p>Reasoning: Remove paragraph; replacement covered in next section (2.9)</p>
	<p>Recommended Change: <i>-remove paragraph-</i></p>	
2.9	<p>Current: (b) Provided that if any vacancy shall occur for any reason contained in this Section, the Board of Directors, by majority vote, may fill the vacancy with a Regular Member of AAC in good standing, for the remainder of the term of the vacated office.</p>	<p>Reasoning: Replace clause with paragraph with clarification of replacing any vacant position on Board.</p>
	<p>Recommended Change: Provided that if any vacancy shall occur for any reason contained in Section 2.8 or 2.9, the Board, by majority vote, may fill the vacancy with a Regular Member of the AAC in good standing, for the remainder of the term of the vacated office. An appointee for Director must be a resident of the electoral zone in which the vacancy occurred.</p>	

2.10	<p>Current: The Directors/Officers/Committee members shall serve without remuneration and no Directors/Officers/Committee members shall directly or indirectly receive any profit from his/her position as such, provided that a Director/Officers/ Committee members may be reimbursed reasonable expenses incurred by him/her in the performance of his/her duties.</p> <p>Recommended Change: Committee members shall receive no profit directly or indirectly from their position, as such, provided that Directors/Officers/ Committee members may be reimbursed reasonable expenses incurred by them in the performance of their duties.</p>	<p>Reasoning: To clarify paragraph.</p>
3.1	<p>Current: (a) The Board of Directors may appoint committees whose members will hold office at the will of the Board of Directors, and shall have the authority to appoint a Board member to act as Chair of the various committees (excepting the Discipline Committee and the Appeal Committee)</p> <p>Recommended Change: (a) Committees and members of all committees who shall hold office at the will of the Board shall be appointed by the Board. The Board shall have the authority to appoint a Board member to act as Chair of the committees, except the Discipline Committee and the Appeal Committee</p>	<p>Reasoning: Clarify paragraph and incorporate 3.1 (b)</p>
3.1	<p>Current: (b) Upon the Committee Chair being appointed he/she shall appoint members to his/her respective committee and shall submit those names to the Board of Directors;</p> <p>Recommended Change: <i>-remove paragraph-</i></p>	<p>Reasoning: Appointments covered by 3.1 (a) so paragraph redundant.</p>
3.2	<p>Current: (b) The Committee shall consist of seven (7) members, one from each Region. No current member of the Board of Directors or Appeal Committee shall be a member of this Committee.</p> <p>Recommended Change: (b) The Committee shall consist one from each Region. No current member of the Board of Directors or Appeal Committee shall be a member of this Committee.</p>	<p>Reasoning: Depends on results of voting in 2.4, addition of new regions.</p>
3.3	<p>Current: (b) The Committee shall consist of seven (7) members, one from each Region. No current member of the Board of Directors or the Discipline Committee shall be a member of this Committee.</p> <p>Recommended Change: (b) The Committee shall consist of ten (10) members, one from each Region. No current member of the Board of Directors or Discipline Committee shall be a member of this Committee.</p>	<p>Reasoning: Depends on results of voting in 2.4, addition of new regions.</p>

3.4	<p>Current: The Board at its first regular meeting of the new fiscal year shall appoint an auditor to act on behalf of AAC. The auditor shall perform an annual audit of AAC's accounting procedures, examine the books and prepare a set of financial statements for the membership at the Annual General Meeting.</p> <p>Recommended Change: At the Annual General Meeting members shall appoint an auditor/accounting firm to act on behalf of AAC. The auditor/firm shall perform an annual audit of AAC's accounting procedures, examine the books and prepare a set of financial statements for the membership.</p>	<p>Reasoning: Members appoint Auditors at AGM. Include accounting firm which reflects reality.</p>
4.2	<p>Current: (b) warn, reprimand, expel, suspend or terminate membership of any member of AAC, including; (c) warn, reprimand and deny Association privileges to any non-member of AAC;</p> <p>Recommended Change: (b) warn, reprimand, expel, suspend, debar or terminate membership of any member of AAC, including; (c) warn, reprimand, debar, and deny Association privileges to any non-member of AAC;</p>	<p>Reasoning: Add debar to DC's Authority.</p>
4.3	<p>Current: (b) The Complainant shall file the prescribed fee upon filing the complaint. The Committee is authorized, at its sole discretion, to direct that the fee be returned to the Complainant. In the event that the complaint laid is determined to be frivolous and vexatious, the Committee is authorized, at its sole discretion to retain the fee</p> <p>Recommended Change: <i>-remove paragraph-</i></p>	<p>Reasoning: Remove from bylaws as requirement for submitting fee removed</p>
4.3	<p>Current: (d) All information provided to the Committee by the complainant(s) or defendant(s) shall, when reasonably possible, be provided to the other party or parties, either personally, by means of registered/certified mail, or courier;</p> <p>Recommended Change: (d) All information provided to the Committee by the complainant(s) or defendant(s) shall, when reasonably possible, be provided to the other party or parties, either personally, by means of registered/certified mail, acknowledged e-mail correspondence or courier;</p>	<p>Reasoning: Change reference from Chair of Committee to AAC Administrator. Allow for e-mail correspondence.</p>
4.3	<p>Current: (e) The decision of the Discipline Committee, with respect to any complaint, shall be made within ninety (90) days of a complaint being laid. The Chair of the Committee shall immediately notify the complainant(s) and defendant(s) of the Committee's decision by registered or certified mail.</p> <p>Recommended Change: (e) The decision of the Discipline Committee, with respect to any complaint, shall be made within ninety (90) days of a complaint being laid. The AAC Administrator shall immediately notify the complainant(s) and defendant(s) of the Committee's decision by means of registered/certified mail, acknowledged e-mail correspondence or courier;</p>	<p>Reasoning: Change reference from Chair of Committee to AAC Administrator. Allow for e-mail correspondence.</p>

4.3	<p>Current: (f) The Complainant and the Defendant shall have the right to produce such evidence as they may desire, at their own expense. Such evidence shall be made in writing and must be delivered by means of registered/certified mail or courier to the attention of the Chairperson of the Committee. Such evidence must be delivered to the Chairperson of the Committee within four (4) weeks of the complaint being laid.</p>	<p>Reasoning: Change reference from Chair of Committee to AAC Administrator. Allow for e-mail correspondence. Change 4 weeks to 30 days for consistency</p>
	<p>Recommended Change: (f) The Complainant and the Defendant shall have the right to produce such evidence as they may desire, at their own expense. Such evidence shall be made in writing and must be delivered by means of registered/certified mail, acknowledged e-mail correspondence or courier to the attention of the AAC Administrator. Such evidence must be delivered to the AAC Administrator within thirty (30) days of the complaint being laid.</p>	
4.5	<p>Current: Under no circumstance should the Board of Directors as a whole, nor any individual member thereof, enter into discussion, intervene, give direction to or attempt to interfere in any way with any member of the Discipline Committee.</p>	<p>Reasoning: Reword for consistency and add reference to employee of AAC.</p>
	<p>Recommended Change: Under no circumstance should the Board members as a whole, or any individual member thereof or an employee of the AAC, enter into discussion, intervene, give direction to or attempt to interfere in any way with any member of the Discipline Committee.</p>	
5.3	<p>Current: (a) Any person or Club wishing to appeal the decision of the Board of Directors shall notify the Chairperson of the Appeal Committee by means of a Notice of Appeal in writing within thirty (30) days. It shall be delivered by prepaid registered or certified mail.</p>	<p>Reasoning: Change reference from Chair of Appeal Committee to AAC Administrator and add e-mail correspondence.</p>
	<p>Recommended Change: (a) Any person or Club wishing to appeal the decision of the Board of Directors shall notify the AAC Administrator by means of a Notice of Appeal in writing within thirty (30) days. It shall be delivered by prepaid registered mail, acknowledged e-mail correspondence or certified mail.</p>	
5.3	<p>Current: (c) The Appellant shall file the prescribed fee upon filing the Appeal. The Committee is authorized, at its sole discretion, to direct that the fee be returned to the Appellant.</p>	<p>Reasoning: Remove from bylaws as requirement for submitting fee removed</p>
	<p>Recommended Change: <i>-remove paragraph-</i></p>	
5.3	<p>Current: (d) Upon receipt of the Notice of Appeal, the Chairperson of the Appeal Committee shall direct that any penalty fees imposed by the Discipline Committee shall be stayed pending the outcome of the appeal.</p>	<p>Reasoning: We don't have fees for penalties.</p>
	<p>Recommended Change: <i>-remove paragraph-</i></p>	

5.3	<p>Current: (e) The Appeal Committee shall advise the person or Club of its decision within thirty (30) days of the filing of the Appeal by the Appellant by prepaid registered mail or certified mail.</p> <p>Recommended Change: (e) The Appeal Committee shall advise the person or Club of its decision within thirty (30) days of the filing of the Appeal by the Appellant by prepaid registered mail, acknowledged e-mail or certified mail.</p>	<p>Reasoning: Add e-mail correspondence.</p>
5.4	<p>Current: (a) Any person or Club wishing to appeal the decision of the Discipline Committee shall notify the Chairperson of the Appeal Committee by means of a Notice of Appeal in writing within thirty (30) days from the date of notice of the decision of the Discipline Committee. It shall be delivered by prepaid registered or certified mail</p> <p>Recommended Change: (a) Any person or Club wishing to appeal the decision of the Discipline Committee shall notify the AAC Administrator by means of a Notice of Appeal in writing within thirty (30) days from the date of notice of the decision of the Discipline Committee. It shall be delivered by prepaid registered or certified mail or acknowledged e-mail.</p>	<p>Reasoning: Change reference from Chair of Appeal Committee to AAC Administrator. Add e-mail correspondence.</p>
5.4	<p>Current: (c) The Appellant shall file the prescribed fee upon filing the Appeal. The Committee is authorized, at its sole discretion, to direct that the fee be returned to the Appellant.</p> <p>Recommended Change: <i>-remove paragraph-</i></p>	<p>Reasoning: Remove from bylaws as requirement for submitting fee removed</p>
5.5	<p>Current: All notices pursuant to this section shall be deemed to have been given at the time they are personally served or deposited with the post office or courier service and directed to the last known address of the individuals concerned.</p> <p>Recommended Change: All notices pursuant to this section shall be deemed to have been given at the time they are personally served or deposited with the post office or courier service or acknowledged e-mail and directed to the last known address or e-mail address of the individuals concerned.</p>	<p>Reasoning: Add e-mail notification.</p>
6.1	<p>Current: The Board of Directors shall hold regular meetings as required and shall hold a minimum of one meeting per year. The meetings may be conducted by telephone conference. Approval of at least 51% of the Board of Directors shall be required to conduct a meeting by way of telephone conference call.</p> <p>Recommended Change: The Board shall hold regular meetings and e-mail communication as required and shall hold a minimum of one meeting per year. The meetings may be conducted by telephone conference or e-mail correspondence. Approval of at least 51% of the Board of Directors shall be required to conduct a meeting by way of telephone conference call.</p>	<p>Reasoning: Add reference to e-mail communication as most Board discussions are done on line.</p>

6.2	<p>Current: A quorum for a Board of Directors meeting shall consist of seven (7) members of the board, voting in person, or by conference telephone.</p>	<p>Reasoning: This number will change depending on outcome of voting on section 2.4. (6, 7 or 8). Add e-mail correspondence</p>
	<p>Recommended Change: A quorum for a Board meeting shall consist of (6, 7 or 8) members of the board, voting in person, or by e-mail or by conference telephone.</p>	
6.3	<p>Current: Meetings of the Board of Directors may be held at any time and place to be determined by the Directors provided that 48 hours written notice of such meeting shall be given, other than by mail, to each Director. Notice by mail shall be sent at least 14 days prior to the meeting. No error or omission in giving notice of any meeting of the Board of Directors or any adjourned meeting of the Board of Directors of the Association shall invalidate such meeting or make void any proceedings taken thereat and any Director may at any time waive notice of any such meeting and may ratify, approve and confirm any or all proceedings taken or had thereat. Each Director is authorized to exercise one (1) vote.</p>	<p>Reasoning: Add reference to e-mail notification.</p>
	<p>Recommended Change: Meetings of the Board may be held at any time and place to be determined by the Board members provided that 48 hours written notice of such meeting shall be given, other than by mail, to each Board Member. Notice by mail shall be sent or e-mailed at least 14 days prior to the meeting. No error or omission in giving notice of any meeting of the Board or any adjourned meeting of the Board of the Association shall invalidate such meeting or make void any proceedings taken thereat and any Board member may at any time waive notice of any such meeting and may ratify, approve and confirm any or all proceedings taken or had thereat. Each Director is authorized to exercise one (1) vote.</p>	
6.3	<p>Current: If all the Directors of the Association consent thereto generally or in respect of a particular meeting, a director may participate in a meeting of the Board or committee of the Board by means of such conference telephone or other communications facilities as permit all persons participating in the meeting to hear each other, and a Director participating in such a meeting by such means is deemed to be present at the meeting</p>	<p>Reasoning: Add reference to e-mail notification.</p>
	<p>Recommended Change: If all the Directors of the Association consent thereto generally or in respect of a particular meeting, a director may participate in a meeting of the Board or committee of the Board by means of such conference telephone, e-mail correspondence or other communications facilities as permit all persons participating in the meeting to hear each other, and a Director participating in such a meeting by such means is deemed to be present at the meeting</p>	

6.3	<p>Current: The Board of Directors may conduct its business by conference telephone through the Recording/Corresponding Secretary and/or President. The Recording Secretary shall record results of items voted upon by telephone call in AAC's official records</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>
	<p>Recommended Change: The Board may conduct its business by conference telephone through the AAC Administrator and/or President. The AAC Administrator shall record results of items voted upon by telephone call in AAC's official records</p>	
6.5	<p>Current: The decisions of each meeting of the Board of Directors shall be recorded in the minutes by the Recording/Corresponding Secretary. Upon approval of the minutes by the Board of Directors, such minutes in their approved form shall be available to the membership by being published in the official newsletter of AAC.</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator. Change publishing of minutes to AAC website or official publication.</p>
	<p>Recommended Change: The decisions of each meeting of the Board shall be recorded in the minutes by the AAC Administrator. Upon approval of the minutes by the Board of Directors, such minutes in their approved form shall be available to the membership by being published on the AAC website or official AAC publication.</p>	
7.1	<p>Current: The Annual General Meeting shall be held in Canada within thirty (30) days following AAC's fiscal year end. This meeting shall be held in conjunction with an AAC titling agility. Such meeting shall be held at a location designated by the Board.</p>	<p>Reasoning: As the financials are required for this meeting, it is difficult/impossible to meet current criteria. (see section 9.1)</p>
	<p>Recommended Change: The Annual General Meeting shall be held in Canada no later than the last week of April. This meeting shall be held in conjunction with an AAC-sanctioned agility trial. Such meeting shall be held at a location designated by the Board.</p>	
7.2	<p>Current: A General meeting of the membership shall be held in the spring of each year and shall be held in conjunction with an AAC titling agility trial.</p>	<p>Reasoning: Due to the size of the country, such a meeting would not be representative of the membership.</p>
	<p>Recommended Change: <i>-remove paragraph-</i></p>	
7.4	<p>Current: The notice calling a General Meeting or a Special Meeting shall indicate the specific business coming before the meeting and shall include but is not limited to: reports of the Board of Directors, Officers and Committees. No resolution calling for expenditures of AAC's funds may be entertained at any General Meeting unless it has received the approval of the Board of Directors.</p>	<p>Reasoning: Replace reference to General Meeting (section 7.2) with Annual.</p>
	<p>Recommended Change: The notice calling an General Annual Meeting or a Special General Meeting shall indicate the specific business coming before the meeting and shall include but is not limited to: reports of the Board, Officers and Committees and presentation of audited financial statements (if Annual General Meeting). No resolution calling for expenditures of AAC's funds may be entertained at any Annual or Special General Meeting unless it has received the approval of the Board.</p>	

7.5	<p>Current: Not less than thirty (30), days notice of the date, time and place of an Annual, General or Special meeting and the nature of the business to be transacted thereat, shall be given to each member by prepaid mail and where time allows the publication in the official newsletter of AAC. An effort shall be made by the Board of Directors to hold meetings in different provinces from year to year where interest and feasibility warrants.</p> <p>Recommended Change: Not less than thirty (30) days notice of the date, time and place of an Annual General or Special General meeting and the nature of the business to be transacted thereat, shall be given to each member by prepaid mail, e-mail notification or notice on AAC website and where time allows the publication in the official newsletter of AAC. An effort shall be made by the Board of Directors to hold meetings in different provinces from year to year where interest and feasibility warrants.</p>	<p>Reasoning: Add reference to e-mailing and website notification</p>
7.10	<p>Current: The minutes of any Member Meeting shall be recorded by such person as shall be appointed as Recording Secretary for that meeting. Such Recording Secretary shall be appointed out of the regular membership in attendance at such meeting by the Chairperson. The minutes shall be forwarded to the Recording/Corresponding Secretary of AAC within two (2) weeks of the date of a meeting, and shall be published in AAC's official newsletter.</p> <p>Recommended Change: The minutes of any Member Meeting shall be recorded by such person as shall be appointed as Recording Secretary for that meeting. Such Recording Secretary shall be appointed out of the regular membership in attendance at such meeting by the Chairperson. The minutes shall be forwarded to the AAC Administrator of AAC within two (2) weeks of the date of a meeting, and shall be published in AAC's official newsletter, e-mail correspondence or AAC Website.</p>	<p>Reasoning: Replace reference of Recording/Corresponding Secretary with AAC Administrator. Add e-mail and website notification.</p>
7.11	<p>Current: The order of business for Member Meetings (which may be changed at the discretion of the Board of Directors) shall be as follows: (a) Identification of members; (b) Approval of minutes of previous meeting; (c) Correspondence; (d) Presentation of financial statements of AAC Treasurer (if Annual General Meeting) (e) Reports of the President, Board members and Committees (if applicable); (f) Unfinished business; (g) New business (h) Adjournment</p> <p>Recommended Change: The order of business for Member Meetings (which may be changed at the discretion of the Board) shall be as follows: (a) Identification of members; (b) Approval of minutes of previous meeting; (c) Correspondence; (d) Presentation of financial statements of Financial Services Officer (if Annual General Meeting) (e) Reports of the President, Board members and Committees (if applicable); (f) Unfinished business; (g) New business (h) Adjournment</p>	<p>Reasoning: Replace reference of Treasurer with Financial Services Officer.</p>

7.13	<p>Current: (ii) a duly detailed financial statement of the receipts and expenditures, assets and liabilities for the preceding year prepared by the Treasurer of AAC.</p> <p>Recommended Change: (ii) a detailed financial statement duly audited of the receipts and expenditures, of the preceding year of the assets and liabilities of the AAC, together with such supplementary statements as the auditors consider necessary so that the members may be fully informed on the financial condition of the AAC submitted by the Financial Services Officer of AAC.</p>	<p>Reasoning: Replace reference of Treasurer with Financial Services Officer. Clean up wording.</p>
7.13	<p>Current: (b) A copy of all reports submitted at the Annual General Meeting shall be printed in the next ensuing issue of AAC's official newsletter, and shall be available by mail to any member upon request</p> <p>Recommended Change: (b) A copy of all reports submitted at the Annual General Meeting shall be printed in the next ensuing issue of AAC's official newsletter, e-mail or posting on website, and shall be available by mail or e-mail to any member upon request</p>	<p>Reasoning: Add reference to e-mailing and website notification.</p>
8.1	<p>Current: The Board of Directors members shall be elected biennially as set out in this Section. For reference purposes only, the next four (4) election years are 2001, 2003, 2005, and 2007. The new Board of Directors will commence holding office January 1, 2002, January 1, 2004, January 1, 2006, and January 1, 2008 respectively;</p> <p>Recommended Change: The Board members shall be elected biennially but staggered as set out in Section 2.6.</p>	<p>Reasoning: See section 2.6. Update dates and add staggered term dates</p>
8.2	<p>Current: A Nominating Committee of three (3) members shall be appointed by the Board of Directors no later than May 15th of each election year The Nominating Committee Chairperson shall preside over the election proceedings. Information on the Nominating Committee members shall be inserted in the next ensuing issue of AAC's official newsletter and shall also be made available on AAC's Web page</p> <p>Recommended Change: A Nominating Committee of three (3) members shall be appointed by the Board no later than May 15th of each election year The Nominating Committee Chairperson shall preside over the election proceedings. Information on the Nominating Committee members shall be inserted in the next ensuing issue of AAC's official newsletter or e-mailing and shall also be made available on AAC's web page.</p>	<p>Reasoning: Add reference to e-mail and website notification.</p>

8.3	<p>Current: (a) The President, Vice-President, Treasurer and Recording/Corresponding Secretary shall be elected on the vote of the members who are entitled to vote;</p>	<p>Reasoning: Remove Recording/Corresponding Secretary and Treasurer and amalgamate position as Secretary/treasurer as per section 2.4</p>
	<p>Recommended Change: (a) The President , Vice-President and Secretary/treasurer shall be elected on the vote of the members who are entitled to vote;</p>	
8.4	<p>Current: Only those Regular Members of AAC who: (a) on July 1 of the election year and again on the date the official voters list is created being October 1, have completed one continuous year of membership and are eighteen year of age or older; (b) are members in good standing with AAC; (c) residents of the appropriate regional zones shall be eligible to move or second a nomination, be nominated, vote, stand for election and/or be elected as a Board member.</p>	<p>Reasoning: For clarification.</p>
	<p>Recommended Change: 8.4 i) Only those Regular Members of AAC who: (a) on July 1 of the election year have completed one continuous year of membership (b) are members in good standing with AAC (c) are residents of the appropriate regional zones (d) are eighteen years of age, or older shall be eligible to move or second a nomination, be nominated, stand for election and/or be elected as a Board member. 8.4 ii) Only those Regular Members of AAC who (a) on the date the official voters list is created, being October 1 have completed one continuous year of membership (b) are members in good standing with AAC (c) are residents of the appropriate regional zones (d) are eighteen years of age, or older shall be eligible to vote in said election.</p>	
8.5	<p>Current: (a) No person in receipt of salaries, wages, commission or bonus, or any form of remuneration from AAC shall be eligible to move or second a nomination, be nominated, stand for election and/or be elected as a Board member. This section shall not apply to those Board members, committee members, members and volunteers who: (i) may from time to time be paid a per diem or receive reimbursement for expenses in accordance with AAC's established policy; (ii) receive remuneration from Clubs/Associations for judging assignments, or receive remuneration for teaching judging clinics.</p>	<p>Reasoning: Add course approvers.</p>
	<p>Recommended Change: (a) No person in receipt of salaries, wages, commission or bonus, or any form of remuneration from AAC shall be eligible to move or second a nomination, be nominated, stand for election and/or be elected as a Board member. This section shall not apply to those Board members, committee members, members and volunteers who: (i) may from time to time be paid a per diem or receive reimbursement for expenses in accordance with AAC's established policy; (ii) receive remuneration from Clubs/Groups for judging assignments, or receive remuneration for teaching judging clinics or course approving.</p>	

8.5	<p>Current: -no current clause-</p>	<p>Reasoning: Add clause for clarification.</p>
<p>Recommended Change: (d) A member may not be a candidate in an election year if the member was elected to the Board in each of the three (3) consecutive election years immediately preceding that election year.</p>		
8.6	<p>Current: (a) The Nominating Committee shall nominate from among the eligible members of AAC one candidate for each position on the Board of Directors. Such nominations shall not be made prior to July 1 and no later than September 30;</p>	<p>Reasoning: Remove requirement as onerous task for nominating committee</p>
<p>Recommended Change: -remove paragraph-</p>		
8.7	<p>Current: On July 1st in each election year, nomination papers in such form as may be approved by the Board of Directors shall be made available by the Nominating Committee to any voting member requesting the same by mail.</p>	<p>Reasoning: Add e-mail and website notification.</p>
<p>Recommended Change: On July 1st in each election year, nomination papers in such form as may be approved by the Board shall be made available by the Nominating Committee to any voting member requesting the same by mail, e-mail correspondence or on the AAC website.</p>		
8.8	<p>Current: Completed nomination papers shall be mailed to the Nominating Committee at the address printed on the Nomination Papers so as to be received no later than 5:00 p.m. on September 30th in the election year. Any nomination papers received thereafter shall not be considered. Each nomination paper shall be signed by two members entitled to vote in the election and accompanied by the written acceptance of the nomination be each nominee.</p>	<p>Reasoning: Add reference to e-mail notification. Replace reference of Nominating Committee with AAC Administrator.</p>
<p>Recommended Change: Completed nomination papers shall be mailed or e-mailed to the AAC Administrator at the address printed on the Nomination Papers so as to be received no later than 5:00 p.m. on September 30th in the election year. Any nomination papers received thereafter shall not be considered. Each nomination paper shall be signed by two members entitled to vote in the election and accompanied by the written acceptance of the nomination be each nominee.</p>		
8.9	<p>Current: (a) In the event that no nomination is received for one of AAC's regional zones, the Nominating Committee shall declare the office vacant as of September 30th of the election year. The Nominating Committee, when preparing the official ballots, shall prepare a ballot for such regional zone indicating that no nominations were received</p>	<p>Reasoning: Replace reference of Nominating Committee with AAC Administrator.</p>
<p>Recommended Change: (a) In the event that no nomination is received for one of AAC's regional zones, the Nominating Committee shall declare the office vacant as of September 30th of the election year.</p>		

8.11	<p>Current: (a) The Nominating Committee shall prepare the official ballots for each member who is entitled to vote. The ballot shall have the official logo of AAC printed thereon and each ballot shall be marked by the Nominating Committee for the purpose of identification and in counting the votes. No other ballots shall be taken into account;</p>	<p>Reasoning: Replace reference of Nominating Committee with AAC Administrator.</p>
	<p>Recommended Change: (a) The AAC Administrator shall prepare the official ballots for each member who is entitled to vote. The ballot shall have the official logo of AAC printed thereon and each ballot shall be marked for the purpose of identification and in counting the votes. No other ballots shall be taken into account;</p>	
8.11	<p>Current: (b) Each member shall receive two ballots as follows; (i) one ballot shall contain the names of those individuals nominated for the positions of President, Vice-President, Treasurer and Recording/ Corresponding Secretary; (ii) one ballot shall contain only those names of the individuals nominated for each member's Regional zone.</p>	<p>Reasoning: Remove reference to Treasurer and Recording/ Corresponding Secretary and add Secretary/treasurer as per section 2.4</p>
	<p>Recommended Change: (b) Each member shall receive two ballots as follows; (i) one ballot shall contain the names of those individuals nominated for the positions of President, Vice-President and Secretary/treasurer; (ii) one ballot shall contain only those names of the individuals nominated for each member's Regional zone.</p>	
8.12	<p>Current: (a) On or before October 15th in the election year, the Nominating Committee shall mail to every member eligible to vote, the appropriate official ballots as set out in Section 8.11 herein and a return envelope marked "BALLOT", and pre-addressed to the Chairperson of the Nominating Committee or AAC Administrator. If through mistake, accident or other cause the voting papers are not mailed on or before October 15, they shall be sent out as soon as possible thereafter;</p>	<p>Reasoning: Include reference to AAC Administrator. Depends on logistics of balloting.</p>
	<p>Recommended Change: (a) On or before October 15th in the election year, the AAC Administrator and/or Nominating Committee shall mail to every member eligible to vote, the appropriate official ballots as set out in Section 8.11 herein and a return envelope marked "BALLOT", and pre-addressed to the Chairperson of the Nominating Committee or the AAC Administrator. If through mistake, accident or other cause the voting papers are not mailed on or before October 15, they shall be sent out as soon as possible thereafter;</p>	

8.13	<p>Current: Voting members must return their ballots to the Nominating Committee no later than 5:00 p.m. on November 30th following the mailing of the ballots. Should November 30th fall on a Sunday, the time for receipt of the ballots shall be extended to 5:00 p.m. on December 1st .</p>	<p>Reasoning: Add Saturday and clarify wording. Include reference to AAC Administrator. Depends on logistics of balloting.</p>
<p>Recommended Change: Voting members must return their ballots to the AAC Administrator and/or Nominating Committee no later than 5:00 p.m. on November 30th following the mailing of the ballots. Should November 30th fall on a Saturday or Sunday, the time for receipt of the ballots shall be extended to 5:00 p.m. on the next business day.</p>		
8.14	<p>Current: (a) Following the closing of voting as set out in Section 8.13, and as soon as possible thereafter, the Nominating Committee shall proceed to the opening of the return envelopes and the counting of the ballots;</p>	<p>Reasoning: Include reference to AAC Administrator. Depends on logistics of balloting.</p>
<p>Recommended Change: (a) Following the closing of voting as set out in Section 8.13, and as soon as possible thereafter, the Nominating Committee or AAC Administrator shall proceed to the opening of the return envelopes and the counting of the ballots;</p>		
8.14	<p>Current: (e) The Election Result Report shall be filed with the Recording/Corresponding Secretary;</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>
<p>Recommended Change: (e) The Election Result Report shall be filed with the AAC Administrator;</p>		
9.1	<p>Current: The financial year of AAC shall be the fiscal period commencing September 1 and expiring on the 31st of August next following.</p>	<p>Reasoning: Change to reflect true fiscal period</p>
<p>Recommended Change: The financial year of AAC shall be the fiscal period commencing November 1 and expiring on the 31st of October next following.</p>		
9.2	<p>Current: A Financial Statement reviewed by an auditor who may be an accountant must be submitted at the first Board of Directors meeting in the new fiscal year.</p>	<p>Reasoning: Remove reference to meeting as will be e-mailed.</p>
<p>Recommended Change: A Financial Statement reviewed by an auditor who may be an accountant must be submitted to the Board in the new fiscal year.</p>		
9.3	<p>Current: The officers of the Club for legal purposes shall be the President, Vice-President, Treasurer and Recording/Corresponding Secretary.</p>	<p>Reasoning: Remove Recording/Corresponding Secretary and Treasurer and amalgamate position as Secretary/treasurer as per section 2.4 and change “Club” to “Association” for consistency.</p>
<p>Recommended Change: The officers of the Association for legal purposes shall be the President, Vice-President, and Secretary/treasurer.</p>		

9.4	<p>Current: Any two of the President, Treasurer or a Director shall have co-signing authority for all cheques issued by the Association</p>	<p>Reasoning: Replace reference of Treasurer with Financial Services Officer.</p>
	<p>Recommended Change: Any two of the President, Financial Service Officer or a Director shall have co-signing authority for all cheques issued by the Association</p>	
10.2	<p>Current: (b) All proposed amendments shall be submitted to the Recording/Corresponding Secretary of AAC who shall refer the same to the Board of Directors for their review;</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>
	<p>Recommended Change: (b) All proposed amendments shall be submitted to the AAC Administrator of AAC who shall refer the same to the Board of Directors for their review;</p>	
10.2	<p>Current: (d) Each proposed amendment must be received by the Recording/Corresponding Secretary no later than January 1st in the year of the election of the Board of Directors;</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>
	<p>Recommended Change: (d) Each proposed amendment must be received by the AAC Administrator no later than January 1st in the year of the election of the Board;</p>	
10.2	<p>Current: (e) Each proposed amendment, together with the short note explaining the same, shall be mailed to all regular voting members on or before March 1st in the election year and shall be published in AAC's official newsletter, with an invitation to all interested members and Clubs to submit their comments for the consideration of the Board of Directors no later than May 1st of the election year.</p>	<p>Reasoning: Add reference to e-mail and replace "official newsletter" with website</p>
	<p>Recommended Change: (e) Each proposed amendment, together with the short note explaining the same, shall be mailed or e-mailed to all regular voting members on or before March 1st in the election year and shall be published on the AAC's website, with an invitation to all interested members and Clubs to submit their comments for the consideration of the Board no later than May 1st of the election year.</p>	
10.3	<p>Current: The Recording/Corresponding Secretary shall provide the Board of Directors with the proposed amendments and accompanying comments for their deliberation and consideration of the same shall be as follows: Recommended Change: The AAC Administrator shall provide the Board with the proposed amendments and accompanying comments for their deliberation and consideration of the same shall be as follows:</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>

10.3	<p>Current: (c) The Recording/Corresponding Secretary shall, no later than June 1st in the year of the election provide the principal proposer of each proposed amendment with the Board of Director's report relating to the proposed amendment in question and a list of any recommended changes, if any, which were endorsed by the Board of Directors.</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator</p>
<p>Recommended Change: (c) The AAC Administrator shall, no later than June 1st in the year of the election provide the principal proposer of each proposed amendment with the Board's report relating to the proposed amendment in question and a list of any recommended changes, if any, which were endorsed by the Board.</p>		
10.4	<p>Current: (c) Upon the above decision being reached by a majority of proposers, each principal proposer shall report such decision to the Recording/Correspondent Secretary no later than August 1st in the year of the election. In the event of (I) or (ii) being chosen, the principal proposer shall supply the Recording/Corresponding Secretary with a list of the names of the majority proposers, which list shall be placed on the referendum ballot;</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator</p>
<p>Recommended Change: (c) Upon the above decision being reached by a majority of proposers, each principal proposer shall report such decision to the AAC Administrator no later than August 1st in the year of the election. In the event of (I) or (ii) being chosen, the principal proposer shall supply the AAC Administrator with a list of the names of the majority proposers, which list shall be placed on the referendum ballot;</p>		
10.4	<p>Current: (d) Any person wishing to withdraw their support from a proposed amendment shall notify the principal proposer and the Recording/Corresponding Secretary in writing by May 1st in the election year. Such withdrawal shall invalidate a particular referendum item;</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>
<p>Recommended Change: (d) Any person wishing to withdraw their support from a proposed amendment shall notify the principal proposer and the AAC Administrator in writing by May 1st in the election year. Such withdrawal shall invalidate a particular referendum item;</p>		
10.6	<p>Current: Only those Regular Members and Regular Life Members of AAC who:</p>	<p>Reasoning: Remove reference to regular life members.</p>
<p>Recommended Change: Only those Regular Members of the AAC who:</p>		
10.9	<p>Current: (b) The Nominating Committee shall prepare and deliver to the Recording/Corresponding Secretary a report of the votes cast for and against each of the proposed amendments;</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>
<p>Recommended Change: (b) The Nominating Committee shall prepare and deliver to the AAC Administrator a report of the votes cast for and against each of the proposed amendments;</p>		

10.10	<p>Current: (c) Those members who, on the date of the decision of the Board of Directors to hold a special referendum are: (ii) Regular members who have completed one year of continuous membership and are eighteen years of age or older; and (ii) members in good standing with AAC shall be eligible to vote in a special referendum.</p>	<p>Reasoning: Clean up wording, remove "(ii)'s "</p>
<p>Recommended Change: (c) Those members who, on the date of the decision of the Board to hold a special referendum are regular members who have completed one year of continuous membership and are eighteen years of age or older; and are members in good standing with AAC shall be eligible to vote in a special referendum.</p>		
10.10	<p>Current: (d) The Nominating Committee shall be responsible for the mailing, receipt and counting of the ballots;</p>	<p>Reasoning: Add reference to AAC Administrator</p>
<p>Recommended Change: (d) The Nominating Committee and AAC Administrator shall be responsible for the mailing, receipt and counting of the ballots;</p>		
12.1	<p>Current: Upon receipt of the Nominating Committees report as referred to in Section 10, the Recording/Corresponding Secretary shall submit the same to the Minister requesting Ministerial approval for all amendments which received a 2/3 affirmative vote.</p>	<p>Reasoning: Replace reference of Recording Secretary with AAC Administrator.</p>
<p>Recommended Change: Upon receipt of the Nominating Committee's report as referred to in Section 10, the AAC Administrator shall submit the same to the Minister requesting Ministerial approval for all amendments which received a 2/3 affirmative vote.</p>		
12.3	<p>Current: Upon receipt of a certified approval from the Minister, the President of AAC shall advise the members of the amendments by publishing the same in the next possible issue of AAC's official newsletter.</p>	<p>Reasoning: Add e-mail and website notification.</p>
<p>Recommended Change: Upon receipt of a certified approval from the Minister, the President of AAC shall advise the members of the amendments by publishing on AAC website and/or by e-mail correspondence.</p>		

	<p>Current: -No current passage-</p> <p>Recommended Change: INTERPRETATIONS For the purposes of these By-Laws the following interpretations shall apply: “AAC” means the Agility Association of Canada/ Association d'Agilité du Canada “Board member” means a member of the elected Board of the Agility Association of Canada “majority” means a simple majority of fifty (50) percent, unless otherwise defined in specific sections of these Bylaws “On Course” means the official AAC newsletter, available only to the membership, under whatever form it may be published, hard copy or electronically "debar" means that a person is prohibited from participating in any competition or other activities directed, sanctioned, licensed, sponsored or authorized by the AAC or held under the auspices or any of its rules or regulations, to the extent and subject to the terms imposed in any particular case. “resident” means a person who is a Canadian citizen or permanent resident and whose principal residence is in Canada for a total of at least six (6) months during any calendar year Whenever the context requires, the singular shall include the plural, and the masculine shall include the feminine. The Board is authorized to edit the Bylaws to improve grammar, provide clarity without changing the content, eliminate duplication and ensure that there is uniformity and a logical sequence of numbering and lettering of sections, paragraphs, and sub-paragraphs throughout the Bylaws.</p>	<p>Reasoning: Currently no interpretations in bylaws</p>
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